

## Employee Reports

Employee reports include the following:

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## Assign Employee Earn/Ded audit

This report lists the information that you entered on the Assign Employee Earnings/Deductions page.

Employee	Field	Value
5/12/2009 1:05:06PM <span style="float:right">ZSI/ABC SYSTEMS, INC</span> <span style="float:right">Page 1</span>		
<b>Assign Employee Earn/Ded Audit Report (UPAUDA1)</b>		
<b>Run Date:</b>	8/15/2008	<b>Use Employee Defaults for Blank or Zero Values?</b> [Yes]
<b>Earning/Deduction:</b>	BON	<b>Description:</b> Bonus
<b>Update:</b>	[Selection List]	
<b>From Employee</b>	[ ] To [ZZZZZZZZZZ]	
<b>Selection List:</b>	[BONUS]	
101	Adams, Donald A	
	Employee Earning/Deduction	BON
	Calculate	Yes
	Start date	1/1/2008
	End date	12/31/2099
	Distribution code	BONUS
106	Brown, Virgil L	
	Employee Earning/Deduction	BON
	Calculate	Yes
	Start date	1/1/2008
	End date	12/31/2099
	Distribution code	BONUS
109	Johnson, SPHR, Mary S	
	Employee Earning/Deduction	BON
	Calculate	Yes
	Start date	1/1/2008
	End date	12/31/2099
	Distribution code	BONUS
113	Rodriguez, Richard N	
	Employee Earning/Deduction	BON
	Calculate	Yes
	Start date	1/1/2008
	End date	12/31/2099
	Distribution code	BONUS
120	Jones, Gilbert W	
	Employee Earning/Deduction	BON
	Calculate	Yes
	Start date	1/1/2008
	End date	12/31/2099
	Distribution code	BONUS
131	Eagle, James J	
	Employee Earning/Deduction	BON
	Calculate	Yes
	Start date	1/1/2008
	End date	12/31/2099
	Distribution code	BONUS
133	Garcia, CPP, Tom T	
	Employee Earning/Deduction	BON
	Calculate	Yes
	Start date	1/1/2008
	End date	12/31/2099
	Distribution code	BONUS
134	White, Donald N	
	Employee Earning/Deduction	BON
	Calculate	Yes
	Start date	1/1/2008
	End date	12/31/2099
	Distribution code	BONUS
135	Albright, Albert M	
	Employee Earning/Deduction	BON
	Calculate	Yes
	Start date	1/1/2008
	End date	12/31/2099
	Distribution code	BONUS
139	Smith, Nancy S	
	Employee Earning/Deduction	BON

## Employee Information

This report lists the information you entered for the selected employees on the Employees page.

5/12/2009 10:02:48AM	ZSI/ABC SYSTEMS, INC	Page 1
Employee Information (UPECOMP1)		
<b>Sorted By Employee Number</b>		
From Employee	[101] To [ZZZZZZZZZZ]	
From Maintained Date	[ ] To [5/12/2009]	
Include Employees	[Active, Inactive, Terminated]	
Include Information	[Address, Profile, Earnings and Deductions, Taxes, Other, EFT]	
<b>101</b>	<b>Adams, Donald A</b>	
Address:	1000 Bay View Court Apt B-4	
City:	San Jose	
State and Zip:	CA 95010	
Country:	USA	
Telephone:	4084551234	
E-mail:		
Country Code:	US	
SSN:	232-09-8027	Status: Active
Gender:	Male	Position: President
Overtime Schedule:		Supervisor:
Workers' Comp Group:	ADM	Times Late:
Workers' Comp Code:	1101	Class 1:
Shift Differential Code:	ADM	Class 2:
Work Shift:	1	Class 3:
Work Classification:	ADM	Class 4:
		Pay Frequency:
		Minimum Wage:
		Part-time Worker:
		Check Language:
		User ID:
		Overtime Calculation:
		Hours per Period:
		Hours per Day:
		Hours per Week:
Last Maintained:	4/14/2009	
Birth Date:	1/11/1963	
Hire Date:	2/12/1994	
Last Review Date:	1/1/2008	
Last Raise Date:	1/1/2008	
Inactive Date:	12/30/1899	
Termination Date:	12/30/1899	
<b>Earnings and Deductions</b>		
<b>401K</b>	401k	
Employee %:	15.00000	Calculate:
Employer %:	6.00000	Starts:
Frequency:	Float	Ends:
Default Hours:	0.00	Carry-over:
G/L Dist Code:	401K	
Workers' Comp Grp:		
Workers' Comp:		
<u>Employee Min/Max</u>		
Min/Max Based On:	Pay/Deduction Amount	
Biweekly Min.:	0.00	Biweekly Max.:
Annual Maximum:	15,500.00	Lifetime Maximum:
		Lifetime Accumulation:
		Secondary Rate Effective:
Secondary Rate (%):	0.00000	
<u>Employer Min/Max</u>		
Min/Max Based On:	Pay/Deduction Amount	
Biweekly Min.:	0.00	Biweekly Max.:
Annual Maximum:	3,000.00	Lifetime Maximum:
		Lifetime Accumulation:
		Secondary Rate Effective:
Secondary Rate (%):	0.00000	
<b>401KCU</b>	401k CU	
Employee %:	0.00000	Calculate:
Employer %:	0.00000	Starts:
Frequency:	Float	Ends:
Default Hours:	0.00	Carry-over:
G/L Dist Code:	401K	
Workers' Comp Grp:		
Workers' Comp:		
<u>Employee Min/Max</u>		
Min/Max Based On:	Pay/Deduction Amount	
Biweekly Min.:	0.00	Biweekly Max.:

## Employee Selection

This report lists the information you entered on the Employee Selection page for the specified selection list codes. This includes the employee number, employee name, pay frequency, and status.

5/12/2009 10:03:33AM Employee Selection (UPESEL1)		ZSI/ABC SYSTEMS, INC		Page 1
Report Format Selection List				
From Code [ ] To [ZZZZZ]				
BONUS	Monthly Bonus	Last Maintained: 8/15/2008		
Employee	Name	Pay Frequency	Status	
101	Adams, Donald A	Biweekly	Active	
106	Brown, Virgil L	Biweekly	Active	
109	Johnson, SPHR, Mary S	Biweekly	Active	
113	Rodriguez, Richard N	Weekly	Active	
120	Jones, Gilbert W	Biweekly	Active	
131	Eagle, James J	Biweekly	Active	
133	Garcia, CPP, Tom T	Biweekly	Active	
134	White, Donald N	Biweekly	Active	
135	Albright, Albert M	Biweekly	Active	
139	Smith, Nancy S	Weekly	Active	
146	Willits, Joleen P	Biweekly	Active	
147	Chin, Nora C	Biweekly	Active	
148	Colombo, Adam N	Weekly	Active	
151	Baker, Robert Q	Biweekly	Active	
152	Moreland, Beverly C	Biweekly	Active	
24	Jones, Sheryl L	Biweekly	Active	
BWLKY	Bi Weekly Employees	Last Maintained: 8/20/2008		
Employee	Name	Pay Frequency	Status	
101	Adams, Donald A	Biweekly	Active	
106	Brown, Virgil L	Biweekly	Active	
109	Johnson, SPHR, Mary S	Biweekly	Active	
114	Rise, Judith P	Biweekly	Active	
115	Peacock, Richard S	Biweekly	Active	
118	Krause, Janet A	Biweekly	Active	
120	Jones, Gilbert W	Biweekly	Active	
126	Finn, Gail S	Biweekly	Active	
131	Eagle, James J	Biweekly	Active	
133	Garcia, CPP, Tom T	Biweekly	Active	
134	White, Donald N	Biweekly	Active	
135	Albright, Albert M	Biweekly	Active	
144	Von Raes, Mary E	Biweekly	Active	
145	Nagassi, Robert N	Biweekly	Active	
146	Willits, Joleen P	Biweekly	Active	
147	Chin, Nora C	Biweekly	Active	
151	Baker, Robert Q	Biweekly	Active	
152	Moreland, Beverly C	Biweekly	Active	
201	Dodge, CPA, Tom P	Biweekly	Active	
205	Palmer, Courtney C	Biweekly	Active	
24	Jones, Sheryl L	Biweekly	Active	
CAR	Car Allowance	Last Maintained: 8/15/2008		
Employee	Name	Pay Frequency	Status	
101	Adams, Donald A	Biweekly	Active	
106	Brown, Virgil L	Biweekly	Active	
109	Johnson, SPHR, Mary S	Biweekly	Active	
135	Albright, Albert M	Biweekly	Active	
151	Baker, Robert Q	Biweekly	Active	

## Transaction History

The Transaction History report lists all transactions during the period you select. You can list transaction information in detail or in summary, for selected employees.

Transaction History by Employee Number (UPHIST1)															Page 1
8/3/2009 2:10:42PM															
ZSI/ABC SYSTEMS, INC															
From Date [1/1/2009] To [3/31/2009]															
From Employee [101] To [ZZZZZZZZZZZZ]															
Include [Detail Dates/Hours]															
Date: _____															
Description: _____															
Class 1: _____															
Net Pay: _____															
Class 2: _____															
Class 3: _____															
Class 4: _____															
Earning Deduction	Type	Hours	Employee Amount	Employee Base	Employee Sales/ Base	Employee Rate/Amt/Pct	Employee Amount	Employee Pieces/	Employee Base	Employee Amount	Employee Pct	Employee Amount	WCC Group	WCC	Regular Rate
Tax															
Detail Date: _____															
Start: _____															
Stop: _____															
Employee Totals															
Hours: _____															
Accruals: _____															
Earnings: _____															
Advances: _____															
Employee Deductions: _____															
Employer Deductions: _____															
Benefits: _____															
Expense Reimbursement: _____															
Regular Rate: _____															
Pooled Tips: _____															
Employee Taxes: _____															
Employer Taxes: _____															
Ceiling Wage: _____															
No Ceiling Wage: _____															
Ceiling Tips: _____															
No Ceiling Tips: _____															
Tax on Tips: _____															
Uncollected Tax on Tips: _____															
Report Totals															
Hours: _____															
Accruals: _____															
Earnings: _____															
Advances: _____															
Employee Deductions: _____															
Employer Deductions: _____															
Benefits: _____															
Expense Reimbursement: _____															
Regular Rate: _____															
Pooled Tips: _____															

## Update Employee Earn/Ded Audit

This report lists the information you entered on the Update Earn/Ded For All Employees page.

Employee	Field	Type of Change	Match Value?	Current WCC Group	Current Value	New WCC Group	New Value
101	Adams, Donald A Default hours	Decrease	No		80.00		72.00
102	Farber, Maximilian Clayton Default hours	Decrease	No		80.00		72.00
104	Smith, Zabrina S Default hours	Decrease	No		40.00		32.00
105	Bandana, Pepper S Default hours	Decrease	No		40.00		32.00
106	Brown, Virgil L Default hours	Decrease	No		80.00		72.00
107	Juarez, Marian A Default hours	Decrease	No		40.00		32.00
109	Johnson, SPHR, Mary S Default hours	Decrease	No		80.00		72.00
110	Huang, Mary M Default hours	Decrease	No		40.00		32.00
113	Rodriguez, Richard N Default hours	Decrease	No		40.00		32.00
114	Rise, Judith P Default hours	Decrease	No		80.00		72.00
115	Peacock, Richard S Default hours	Decrease	No		80.00		72.00
116	Smiley, Sally S Default hours	Decrease	No		40.00		32.00
117	Hatfield, Carolyn N Default hours	Decrease	No		40.00		32.00
118	Krause, Janet A Default hours	Decrease	No		80.00		72.00
119	Bramble, Virginia L Default hours	Decrease	No		40.00		32.00
120	Jones, Gilbert W Default hours	Decrease	No		80.00		72.00

## Employee Supplemental Information

This report shows the information recorded on the Employee Supplemental Information form in the Employees folder. The information in the report depends on the report type you select: Quarterly Wage Reporting or W-2s Reporting.

**ZSI/ABC SYSTEMS, INC**

8/3/2009 9:28:19AM  
**Employee Supplemental Information (UTESI)**

Report Type Qtrly Wage on Disk(ette)  
 From Authority ID [QWR-CA] To [QWR-CA]  
 From Employee [101] To [ZZZZZZZZZZZZ]  
 Sort Employee By [Employee Number]

**QWR-CA Qtrly Wage on Disk(ette) - California** Last Maintained: 8/3/2009

**Defaults**  
 Wage Plan Code: A  
 Plant Code: 200

Employee	Employee Name	Wage Plan Code	Plant Code
101	Adams, Donald A.	A	200
102	Farber, Maximillian C.	A	200
104	Smith, Zabrina S.	A	200
105	Bandana, Pepper S.	A	200
106	Brown, Virgil L.	A	200

**5 employees printed**

**1 Report Authority record printed**